



# POLICY REVIEW COVER SHEET

**Date:**

**Policy Number:**

**Policy Name:**

**Name of Initiator and Title:**

## POLICY CHANGE DETAILS

● **Revision to Current Policy - detail substantive changes**

● **New Policy - detail the nature of the policy**

## APPROVALS

\_\_\_\_\_  
Initiator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervising Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Policy and Compliance

\_\_\_\_\_  
Date

Approved

Not Approved

\_\_\_\_\_  
President

\_\_\_\_\_  
Date