TRANSFER AGREEMENT (GENERAL) BETWEEN
NORTHEAST STATE COMMUNITY COLLEGE

and

MILLIGAN COLLEGE

This transfer agreement between Northeast State Community College and Milligan College will facilitate access for Northeast State Community College students who desire to transfer to Milligan College.

The agreement consists of two parts: Terms of Agreement and Implementation Procedures.

TERMS OF AGREEMENT

1. Northeast State Community College graduates who have completed the Associate of Arts or the Associate of Science degree program in accordance with the Northeast State Community College-Milligan College Advisory Tracks will be admitted to Milligan College and be granted junior status.

2. Students not completing an Associate of Arts or Associate of Science degree at Northeast State Community College will have their transcripts evaluated on a course by course basis using the current edition of the Northeast State Community College-Milligan College Equivalency Guide.

3. Northeast State Community College graduates who have used credits earned at other accredited institutions to satisfy their degree requirements at Northeast State will have those credits validated at Northeast State Community College.

4. Students will be required to satisfy major program requirements as stipulated in the Northeast State Community College-Milligan College catalogs in effect at the time of their initial enrollment at Northeast State Community College. Students will have seven years from their initial Northeast State Community College enrollment until the completion of all requirements for the baccalaureate degree. If more than seven years elapse, the agreement in place at that time will determine the status of the transfer students.

5. This agreement will commence September 1, 2009, and continue on a year-to-year basis.

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IMPLEMENTATION PROCEDURES

1. Each party to this agreement shall be responsible for providing its students the appropriate printed materials that describe this document and the requirements of the articulated degree program.

2. Northeast State Community College shall provide the necessary courses described in the attached Advisory Tracks and properly advise and register students into these courses.

3. It shall be the joint responsibility of the Vice President for Academic Affairs of Northeast State Community College, or his/her designees, and the Vice President for Academic Affairs and Dean of Milligan College, or his/her designees, to meet periodically to discuss the programs listed in this agreement and to make additions, deletions, and/or revisions necessary to maintain the integrity and accuracy of the documents. To ensure the proper maintenance of accurate and responsible advising for both new and returning students, said additions, deletions, and/or revisions, and any changes to the programs and this agreement, shall be implemented no later than 120 days prior to the beginning of the fall term of the Northeast State Community College academic year.

4. Transfer credit granted to students on the basis of CLEP Subject or General Examinations, AP examinations, IB examinations, and DANTES are restricted to a maximum of 32 semester hours and only under the conditions described in this document.

5. Milligan College accepts for transfer only those courses in which the student has earned grades of C- and higher. For transfer courses, only the credit hours are posted to the student’s Milligan transcript. No grades are recorded for transferred credit.

6. Students transferring in composition credits must prepare a writing essay before the start of the semester. If the students need to improve their writing skills, they must enroll in COMP 111. The transferred composition credit will be treated as elective credits under these circumstances.

7. When credit hours for equivalent courses do not match, the difference in hours shall be taken from or used toward elective hours.

8. Either institution may terminate this agreement during its term by giving written notice to the other party subject to the following provisions:

   a. Written notice shall be given no later than December 1 of that current academic year.

   b. The termination date shall not precede the official end of the academic year (i.e. final day of the spring term) for the institution serving notice.

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c. Students enrolled in the Associate of Arts or Associate of Science Degree programs at Northeast State Community College shall have two years after the termination date to complete their course work and be granted transfer admission to Milligan College under the conditions of this agreement.

d. No new students shall be recognized for transfer admission to Milligan College under the conditions of this agreement after the termination date.

9. Northeast State will advise students of all of Milligan College requirements that pertain to this agreement.

Janice H. Gilliam, President
Northeast State Community College

Donald R. Jeanes, President
Milligan College

Allana Hamilton, Interim Vice President for Academic Affairs
Northeast State Community College

Mark A. Matson, Vice President for Academic Affairs and Dean
Milligan College

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