Name _____________________________________ Ext. _________ Date _____________

Department/Division ________________________ Email ___________________________

1. Proposed Project Title

____________________________________________________________________________

2. Describe your idea in 4-5 sentences. Include the goal and several objectives.


3. Name(s) of other Colleges with similar projects or experience in this area:

________________________________________________________________________________

4. Possible Source(s) of funding________________________________________________________

5. Describe how funding will be used, i.e., staff, course development, equipment, travel, supplies, etc.


6. How can the Office of Grant Development assist you? Check all that apply:

☐ Grant Research

☐ Identifying Funding Opportunities

☐ Writing Assistance

☐ Grant Proposal Training

☐ Other (Please describe in the box below)


7. Provide any other helpful information/resources that will tell us about your potential grant project:


