

Milligan College-Northeast State Community College

Reverse Transfer Program

Overview

The Milligan College-Northeast State Community College Reverse Transfer Program is available to students who have transferred to Milligan College (MC) from Northeast State Community College (NeSCC) without earning their associate degree. This program allows students to transfer course work from Milligan College back to NeSCC to complete requirements for the associate degree (25% of the associate degree hour requirements if greater than 60) at NeSCC to be eligible to pursue the reverse transfer of credits from Milligan to NeSCC to earn the associate degree. Students must complete the exit exam at NeSCC to earn the associate degree.

Milligan College will endeavor to provide NeSCC with information on transfer students to assist NeSCC officials in the identification of students who could benefit from reverse transfer credit of courses.

If a student is not participating in the Reverse Transfer Program but elects to independently pursue a reverse transfer, written authorization and signature from the student is required to release the student's transcript to NeSCC.

Eligibility for Reverse Transfer Program

A student must meet the following conditions to be eligible:

- Must have earned at least 21 hours applicable toward a degree at NeSCC. A minimum of 30 percent of the total credit hours required for a certificate must be completed at NeSCC.
- Be a student currently in good standing at Milligan College and formerly in good standing at NeSCC
- Has earned at least 60 total hours (including transfer work) at Milligan College
- Must complete an application for Reverse Transfer that includes authorization for the exchange of all application and academic information between Milligan College and NeSCC

Institution's Responsibilities

- Milligan College will provide NeSCC a list of transfer students from NeSCC attending Milligan each semester
- Milligan College will promote reverse transfer on appropriate websites, newsletters, and adviser meetings
- Milligan College will attempt to identify students eligible for reverse transfer through current student information systems and through adviser recommendations
- NeSCC will contact eligible students and seek their enrollment in the Reverse Transfer Program, including authorization for the exchange of all academic information between Milligan College and NeSCC

- NeSCC will verify successful completion of associate degree requirements and award the degree
- The Registrar's Offices at Milligan College and NeSCC will exchange Reverse Transfer Program student transcript information to the other upon request
- Milligan College and NeSCC will work together where possible to develop electronic data interchange information technologies to facilitate the disclosure of student records between the institutions

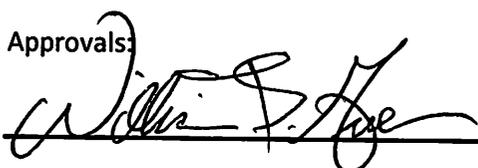
Benefits for the Participating Institutions and Students

- Tennessee data suggest earning the associate degree has a positive impact on earning a bachelor's degree
- Retention rates improve for student who receive an associate degree through reverse transfer once enrolled at a four-year institution
- Students receive a quality credential to enter the workforce while completing a bachelor's degree
- Reverse transfer students who do not complete bachelor's degrees will still have a credential to enter the workforce
- NeSCC will be credited with the success of the student earning the degree and degree completions will more accurately reflect investment of time, support, and resources devoted to students who transfer before earning the associate degree

Dissolution of Agreement

The above provisions are agreed to and shall go into effect when signed by the appropriate institutional representatives. They shall remain in force until superseded by official action of either institution.

Approvals:



**Dr. William B. Greer, President
Milligan College**

Date:



**Dr. Janice H. Gilliam, President
Northeast State Community College**

Date: JUL 15 2014